

OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OLD COURTS BUILDING, PARLIAMENT STREET, NEW DELHI-110001

F.No./14/RCS/CT/13-14/

DATED:- 30/1/14

To,

1. M/s Manglam Corporation, 4/2823, Bihari Colony, Shahdara, Delhi-110032.
2. M/s Peshawar Co-Operative Store Ltd., 144, Malka Ganj Road, Subzi Mandi, New Delhi-110007.
3. M/s Jindal Consumer's Co-Operative Store Ltd., K-112, Krishna Park Extn. New Delhi-110018.
4. M/s Delhi Consumer's Co-Operative Wholesale Store Ltd., Karampura Road, Moti Nagar, New Delhi-110015.
5. M/s Varun Enterprises, WZ/60, Jwalaheri Market, Paschim Vihar, Delhi-110063.
6. Web site of Registrar Cooperative Societies, Programmer for web based publicity. (Through programmer of the Department).
7. Notice Board of the department at O/o the Registrar Cooperative Societies, Old Court Building, Parliament Street, Delhi-110001.

Sub: - Purchase of computer items.

Sealed quotations are hereby invited for the supply of following Computer stationary items:-

S.No	Name of the Item with Specification	Qty. required
1	Toner Cartridge HP Laser jet P 11020-22(12A)	08
2	Toner Cartridge HP Laser jet P 1505 (36A)	08
3	Toner Cartridge HP Laser jet P 1566 (78A)	08
4	Toner Cartridge 15A	02
5	Toner Cartridge 702 (Black)	02
6	Pen drive 32 GB	04
7	Pen drive 16 GB	04
8	Toner Cartridge Canon F1/51300 (Canon cartridge no. 912 Starter)	03
9	Toner Cartridge 05 A	Only to fix the rate
10	Key Board & Cord Less Mouse (Combo Pack)	Only to fix the rate

Terms and condition of the quotation as follows:-

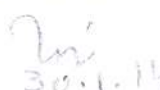
1. Quotation should be dully signed by Prop/Partner/Director of the firm with rubber stamp and will be addressed to **THE REGISTRAR COOPERATIVE SOCIETIES, GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI OLD COURT BUILDING, PARLIAMENT STREET, NEW DELHI-110001**. The time for submission of complete quotation is extended for 18.02.2014 by 13.00 PM in a sealed cover having reference no. of this letter written on the envelope, along with the item for which the quotation is submitted. The quotation will be opened at 15.30 pm on the same day in the office of Chairman i.e. **DEPUTY REGISTRAR COOPERATIVE SOCIETIES GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI OLD COURT BUILDING, PARLIAMENT STREET, NEW DELHI-110001**.
2. Goods to be delivered at **OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI OLD COURT BUILDING, PARLIAMENT STREET, NEW DELHI-110001**.
3. Quantity mentioned in the quotation letter is on tentative basis the same may increase or decrease as per actual requirement.
4. Supplier should quote the rate inclusive of all taxes/duties for destination.
5. Quotation should be clearly specified with specification and item should be marked with the M.R.P and also should be ISI mark or of reputed firms also dealer should submitted the sample of each

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Quotation letter

and every item for which he had quoted rates so as to pass or reject the sample by the Chairman Purchase Committee.

6. The rates should be valid for One year from the date of opening the tender and no quotation will be accepted below one year rates.
7. The tender should submit the EMD amounting to Rs. 8000/- along with the quotation in favor of **OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES.**
8. Regarding HP cartridge supplier should submitted genuineness certificate/ or the firm should undertake all responsibility, if the HP Company declares it duplicate then the firm is responsible to pay the five time amount of the purchased amount of the HP cartridge as a penalty.
9. In case the bidder, claims exemption an earnest money, then he must submitted the appropriate exemption certificate duly attested by him.
10. The supplier should indicate the delivery period in the quotation itself.
11. The payment would be made after receiving the goods in good condition at office of the **REGISTRAR COOPERATIVE SOCIETIES GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI, OLD COURT BUILDING, PARLIAMENT STREET, NEW DELHI-110001.**
12. This office does not pledge itself to accept the lowest or any tender and resume the right of Acceptance of the tender or any part thereof or portion of the quantity offered and supplied shall be made at the same rate as quoted.
13. Administration reserves the right to reject any or all tenders without assigning any reason for it.
14. In case of breach of contract or fails to deliver any or all of the items within the time period specified in supply order the performance security is to be forfeited and difference of cost of outstanding goods in case purchased as higher rates shall be recovered from the defaulter firm.
15. If any dispute arises in the contract/agreement, the jurisdiction of the court will be at NCT of Delhi.
16. Firm/Tender should be registered with VAT No. / Tin No's/ Service Tax No./Pan No./ etc. He may be directed to produce the latest filed VAT return if required.


 30.1.14
 Deputy Registrar Cooperative Societies (CTB)