

Registration of a Cooperative Society

As per the Delhi Cooperative Societies Act, 2003 &
Rules, 2007

An Overview of Procedure, Eligibility, and
Requirements

Presented by: RCS Office, Delhi

Introduction

- What is a Cooperative Society?
- Importance in economic and social development
- Legal framework in Delhi:
 - - Delhi Cooperative Societies Act, 2003
 - - Delhi Cooperative Societies Rules, 2007

Types of Cooperative Societies

- Thrift & Credit Society
- Housing Society
- Consumer Society
- Marketing Society
- Labour Contract Society
- Multi-purpose Society

Eligibility to Form a Society

- Minimum 10 individuals (above 18 years) from different families
- Residing or working in the same area
- Must not be defaulter/member of another society of same type
- Sound mind and not convicted of moral turpitude

Category of Society	Minimum Membership	Minimum Share Capital	Area of Operation
Urban Banks	3000	5 Crores	N.C.T. of Delhi
Urban Credit Societies (a) Salary Earner T/C Society	50	50,000/	N.C.T. of Delhi
Urban Credit Societies (b) Urban Credit (General)	50	2,00,000/	N.C.T. of Delhi
Consumer Store	100	1,00,000/	District
Industrial (P) Coop. Society	15	1,00,000/	District
Handloom Coop. Industrial Society	15	25,000/	District
Leather Coop. Industrial Society	15	25,000/	District
Women Coop. Industrial Society	15	25,000/	District
Other Weaker Sections Society	15	25,000/	District
Industrial Services Society	15	50,000/	District
Group Housing/Housing Society	60	60,000/	N.C.T. of Delhi
Agriculture Service/Credit Society	50	50,000/	Rural Villages
Dairy, Poultry, Piggery Society	15	25,000/	Rural Villages
Transport Society	15	1,50,000/	N.C.T. of Delhi
Labour Society	15	50,000/	N.C.T. of Delhi
Security Service Society, Tourism Society, Health Care Society, Water Harvesting Society, Environment Protection Society	15	50,000/	N.C.T. Delhi
Integrated Development Society	15	50,000/	N.C.T. Delhi
Multi-Purpose Societies for Slum Dwellers	30	3,000/	Slum Area (Govt. Identified)
Federation	15	1,00,000/	District or N.C.T. of Delhi

Preliminary Steps

- 1. Proposal for Formation:
 - - Convene a meeting of promoters
 - - Select chief promoter
- 2. Name Approval:
 - - Apply for name reservation to Registrar
 - - Name should reflect type/purpose

Documents Required for Registration

- Application in Form I (DCS Rules, 2007)
- Copy of proposed bye-laws (4 copies)
- List of promoter members
- Proof of identity and address of members
- Affidavits from members and chief promoter
- Bank certificate showing credit of share capital
- Resolution appointing chief promoter
- Proof of office address (rent agreement/NOC)

Registration Procedure

- 1. Submit documents to Registrar (RCS)
- 2. Scrutiny of application
- 3. Communication of deficiencies (if any)
- 4. Resubmission within specified period
- 5. Registrar may hold inquiry
- 6. Issuance of Registration Certificate if satisfied

Time Limits (Rule 9)

- Registrar must communicate deficiencies within 90 days
- Applicant must rectify within 90 days
- If found in order, registration within 30 days
- Failure to respond → Deemed registration

Bye-laws – Key Contents

- Name, address, area of operation
- Objectives and functions
- Membership rules
- Duties, rights, and liabilities of members
- Procedure for elections
- Maintenance of accounts and audit
- Dispute resolution and dissolution

Post-Registration Compliance

- Obtain PAN, open bank account
- Conduct first General Body Meeting
- Get Bye-laws printed and distributed
- File returns and maintain statutory registers
- File for election of managing committee (if applicable)

Grounds for Refusal

- Non-fulfillment of legal requirements
- Conflict with public interest
- Objectives not in line with cooperative principles
- False or incomplete information

Appeal Against Refusal

- Can appeal under Section 104 of the DCS Act, 2003
- Appellate Authority: Tribunal constituted under the Act

Key Forms and Fees

- Form I – Application for registration
- Form II – Membership declaration
- Form V – Bye-laws submission
- Applicable registration fee as per Rules

Common Mistakes to Avoid

- Incomplete documentation
- Duplicate membership
- Ineligible chief promoter
- Non-compliance with model bye-laws
- Incorrect area of operation

Conclusion

- Cooperative societies offer self-help and mutual benefit
- Compliance with DCS Act & Rules ensures smooth registration
- Professional guidance and awareness essential

Questions & Discussion

- Open Floor for Questions
- Further Clarifications