

MOST URGENT

**OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES
GNCT OF DELHI, OLD COURT BUILDING
PARLIAMENT STREET, NEW DELHI-01**

No. 131

DATED:- 28/10/2025

The Asstt. Registrar. IT
Computer Cell,
RCS Office,
New Delhi-110001

Sub: Uploading of Performas for inviting applications on the RCS office website.

Sir,

Please find enclosed herewith 04 performas to be uploaded on the website of RCS Office i.e., <https://rcs.delhi.gov.in> for the award "Shields/Sahkarita Ratna" on the occasion of Cooperative Week Celebration during the month of November 2025.

Kindly upload the same at the earliest.

Encl.: As above.



(Sanjeev Gupta)
AAO/Cooperative Education Fund

PROFORMA
FOR AWARDING OF SHIELDS TO EMINENT COOPERATORS OF DELHI

1. NAME OF THE APPLICANT
2. NAME & ADDRESS OF THE SOCIETY WHICH HE/SHE REPRESENTS
3. DESIGNATION IN THE SOCIETY
4. EDUCATIONAL QUALIFICATION
5. EXPERIENCE IN COOPERATIVE MANAGEMENT (GIVE DETAILS)
6. GIVE DETAILS FOR THE CONTRIBUTION IN THE DEVELOPMENT OF COOPERATIVE

SIGNATURE OF APPLICANT

Recommended and forwarded to the Chairman, Cooperative Education Fund/Registrar, Cooperative Societies, Old Court Building, Parliament Street, New Delhi.

SIGNATURE OF PRESIDENT/SECRETARY
WITH SEAL OF THE SOCIETY

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(2) 85/C

FOR AWARDING OF SHIELDS TO URBAN THRIFT & CREDIT SOCIETIES/BANK

1. NAME & ADDRESS OF THE SOCIETY :
2. REGN. NO. & DATE :
3. NO. OF MEMBERS DURING THE LAST 3 YEAR :
4. OWNED FUNDS WHICH INCLUDED SHARE CAPITAL/RESERVE FUND FOR THE LAST 3 YEAR :
5. BORROWED FUNDS FOR THE LAST 3 YEAR. :
6. LOAN ADVANCED TO MEMBERS FOR THE LAST 3 YEARS :
7. PERCENTAGE OF OVER DUE LOAN OF FINANCING INSTITUTION FOR LAST 3 YEARS :
8. DEPOSIT FOR THE LAST 3 YEARS :
9. PROFIT FOR LAST 3 YEARS :
10. DATE OF GENERAL BODY MEETING :
11. DATE OF ELECTION :
12. AUDIT CLARIFICATION DURING THE LAST 3 YEARS :
13. DIVIDEND DECLARED FOR THE LAST 3 YEARS :
14. EDUCATION FUND DURING LAST 3 YEARS :
15. AUDITED BALANCE SHEET AND P & L ACCOUNT FOR THE LAST YEAR :
16. PERCENTAGE OF DEFAULTER FOR THE LOAN FOR THE LAST 3 YEARS :
17. WELFARE SCHEME, IF ANY, OPERATED BY THE SOCIETY (GIVE BRIEF DETAILS) :
18. GIVE BRIEF DETAILS OF THE SPECIAL FEATURES OF THE SOCIETY :

SIGNATURE OF PRESIDENT/SECRETARY



FOR AWARDING OF SHIELDS TO HANDLOOM LEATHER/INDUSTRIAL/
CONSUMER COÖPERATIVE STORES & RURAL COÖPERATIVE SOCIETIES

1. NAME & ADDRESS OF THE SOCIETY :
2. REGN. NO. & DATE :
3. NO. OF MEMBERS DURING THE LAST 3 YEAR :
4. OWNED FUNDS WHICH INCLUDED
SHARE CAPITAL/RESERVE FUND FOR
THE LAST 3 YEAR :
5. BORROWED FUNDS FOR THE LAST
3 YEAR :
6. LOAN ADVANCED TO MEMBERS FOR
THE LAST 3 YEARS :
7. PERCENTAGE OF OVER LOAN
TO MEMBER DURING LAST 3 YEARS :
8. PURCHASE OF ESSENTIAL GOODS
& RAW MATERIAL DURING LAST
3 YEARS :
9. SALE DURING THE LAST 3 YEARS :
10. PROFIT DURING THE LAST
3 YEARS :
11. DATE OF GENERAL BODY MEETING :
12. DATE OF ELECTION :
13. DATE OF AUDIT FOR THE LAST
3 YEARS :
14. AUDIT CLARIFICATION DURING
THE LAST 3 YEARS :
15. RATE OF DIVIDEND PAID FOR THE
LAST 3 YEARS :
16. EDUCATION FUND DURING LAST
3 YEARS :
17. AUDITED BALANCE SHEET AND P & L
ACCOUNT FOR THE LAST YEAR :
18. SPECIAL FEATURES OF THE SOCIETY,
IF ANY :

SIGNATURE OF PRESIDENT/SECRETARY



(4) 28/12 T.T.C. (1)

FOR AWARDING OF SHIELDS TO HOUSING COOPERATIVE & FEDERATIONS

01. Name & Address of the Society :
 02. (A) Regn. No. & Dated (B) PAN No. :
 03. Number of Flats :
 04. Number of regular members :
 05. Number of power of attorneys :
 06. Number of GPAs made regular members :
 07. Number of application pending for transfer of membership :
 08. Total number of members in the m.c. (attach list) :
 09. Number of Women member :
 10. Number of meetings held during previous year & during the current year :
 11. Does in the monthly meetings the accounts for previous months presented and passed? :
 12. Mode of payments to the society by members and others by Cheque/Cash :
 13. What is the bank balance on 31st march of Previous year :
 14. Give the break up of the bank balance and the source of its collection :
 15. Date of last AGM :
 16. Whether the audited accounts were presented in: the AGM :
 17. When was the accounts for the previous year passed by the MC (Enclose copy of the resolution of the relevant minutes) :
 18. Up to what period the lease amount to the DDA has been paid (Enclose copy of last challan) :
 19. Is the society paying up the electricity and water bills timely (Enclose copy of last bills paid) :
 20. No. of court cases, including those with RCS Pending against the members :
 21. What is the capacity of back up power system :
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(4)

8/1/11

22. Is the DG set in working condition? :
23. Are the elevators in working order? :
24. How is the maintenance of elevators done, through AMC/ call basis :
25. Have you installed the Water Harvesting System? :
26. Are you regularly cleaning up the water tanks? :
27. Do you organize any cultural event in the Society? If so, name them :
28. Owned fund for the last 3 years :
29. Borrowed funds for the last 3 years :
30. Date of allotment of land and approval of layout plan :
31. Construction stage of flats :
32. Tentative cost of construction per sq. ft. :
33. If project completed, give detail :
 - a) Position of allotment of flats :
34. Date of general body meeting / election :
 - a) In case of federation/ State level institution following details be given, :
 - b) Services rendered to member societies :
 - c) Last audit Balance Sheet & P & L Accounts :

SIGNATURE OF PRESIDENT/SECRETARY
WITH SEAL OF THE SOCIETY

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